

Claim for quarterly payment from the Administration Fund 2023 first quarter

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Please note that claims for payment from the Administration Fund are published on the NSW Electoral Commission's website.

Claimant details

NAME OF REGISTERED POLITICAL PARTY OR INDEPENDENT ELECTED MEMBER OF PARLIAMENT

Claimant declaration

I being the party agent for the above named registered political party or independent elected member of the NSW Parliament claim an amount of \$ for the first quarter of the 2023 calendar year.

I understand that:

1. the amount of any payment made in advance to the party or the independent elected member by the Electoral Commission for the first quarter of the 2023 calendar year will be deducted from the quarterly payment amount claimed here,
2. the amount claimed here includes only administrative or operating expenses incurred for the first quarter of the 2023 calendar year,
3. if the amount claimed here is less than any payment made in advance to the party or independent elected member, the difference must be repaid to the NSW Electoral Commission, and
4. to be eligible to receive public funding payments the party or independent elected member must have no outstanding disclosure obligations or annual audited financial statements and for parties, must provide and promptly notify the NSW Electoral Commission of changes to a list of its senior office holders and a summary of their roles and responsibilities.

This claim must be lodged by 30 June 2023.

I have taken reasonable steps to ensure that the information provided in this claim and the declaration is not false or misleading in a material particular, including to ensure I have not omitted any matter or thing without which this claim would be misleading in a material particular. **Note:** Giving false or misleading information is a serious offence.



SIGN

ELECTED MEMBER (WHICHEVER IS APPLICABLE)

DD / MM / YYYY

DATE

Expenditure incurred for administration purposes

Enter the details of any administration expenditure incurred by or on behalf of the party or elected member between 1 January 2023 and 31 March 2023, including any administration expenditure incurred in excess of the amount the party or elected member is eligible to receive for that quarter.

Complete Parts A to J with the following information:

Expenditure incurred date: date when the item or service was received.

Name of supplier or service provider: supplier or service provider e.g. "ABC Printing Pty Ltd".

Product or service provided: description of goods or services provided e.g. "Advertising".

Invoice number: invoice or receipt.

Amount \$: include the GST amount in an item of expenditure only if the claimant is not entitled to a tax credit for that expenditure.

Position name or description of duties (Part G only): indicate the role or description of the work undertaken by the employee e.g. "Policy Consultant", "Administration Assistant". Do not include the names of individuals.

Proportion of remuneration % (Part G only): Proportion of the remuneration that relates to time spent by employees on activities.

Proportion of cost % (Part H only): Proportion of the cost of their acquisition and operation that relates to the use of the equipment or vehicles.

Terms and conditions of loan (Part J only): indicate the terms and conditions of loan.

Please provide copies of invoices or receipts in respect of the expenditure listed.

PART A: Expenditure for the administration of the activities of the eligible party or elected member

Expenditure incurred date	Name of supplier or service provider	Description of product or service provided	Invoice no.	Amount \$
Total (\$)				

Expenditure incurred for administration purposes (continued)

PART B: Expenditure for conferences, seminars, meetings or similar functions at which the policies of the eligible party or elected member were discussed or formulated

Expenditure incurred date	Name of supplier or service provider	Description of product or service provided	Invoice no.	Amount \$
Total (\$)				

PART C: Expenditure on providing information to the public or a section of the public about the party or elected member

Expenditure incurred date	Name of supplier or service provider	Description of product or service provided	Invoice no.	Amount \$
Total (\$)				

PART D: Expenditure on providing information to members and supporters of the party or elected member

Expenditure incurred date	Name of supplier or service provider	Description of product or service provided	Invoice no.	Amount \$
Total (\$)				

Expenditure incurred for administration purposes (continued)

PART E: Expenditure in respect of the audit of financial accounts of the party or elected member.

Expenditure incurred date	Name of supplier or service provider	Description of product or service provided	Invoice no.	Amount \$
Total (\$)				

PART F: Expenditure on equipment and training to ensure compliance by the eligible party, elected member, or endorsed candidates of the eligible party with the obligations under the *Electoral Funding Act 2018*

Expenditure incurred date	Name of supplier or service provider	Description of product or service provided	Invoice no.	Amount \$
Total (\$)				

PART G: Expenditure on the reasonable remuneration of staff engaged in the activities under Parts A, B, C, D, E, and F for the party or elected member (being the proportion of that remuneration that relates to time spent on those activities)

Expenditure incurred date	Position name or description of duties	Invoice no.	Proportion of remuneration (%)	Amount \$
Total (\$)				

Expenditure incurred for administration purposes (continued)

PART H: Reasonable expenditure on equipment or vehicles used for the purposes of the above activities under Parts A, B, C, D, E, F, and G (being the proportion of the cost of their acquisition and operation that relates to the use of the equipment or vehicles for those activities)

Expenditure incurred date	Name of supplier or service provider	Description of product or service provided	Invoice no.	Proportion of cost (%)	Amount \$
Total (\$)					

PART I: Expenditure on office accommodation for the above staff and equipment

Expenditure incurred date	Name of supplier or service provider	Description of product or service provided	Invoice no.	Amount \$
Total (\$)				

PART J: Expenditure on interest payments on loans

Expenditure incurred date	Name of supplier or service provider	Description of product or service provided	Terms and conditions of loan	Invoice no.	Interest payment \$
Total (\$)					

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