

Half-yearly disclosure for an associated entity (1 July – 31 December 2021)

This form must be completed by:

The official agent of the associated entity.

Disclosure period

The half-year period 01/07/2021 – 31/12/2021.

This form is due by **25/02/2022**.

What needs to be disclosed:

Use this form to disclose political donations received or made, including:

- small political donations (under \$1,000);
- reportable political donations (\$1,000 or more);
- annual or other subscriptions paid to a party;
- contributions, entry fees or other payments to participate in a fundraising venture or function; and
- reportable loans (\$1,000 or more).

A political donation made by a person or entity of less than \$1,000 is to be disclosed as a reportable political donation if that donation and other, separate political donations made by the person or entity to the same recipient within the same financial year (from 1 July – 30 June) would, if aggregated, total \$1,000 or more.

When to lodge

Return completed form by **25/02/2022** using the contact details at the bottom of this page. Penalties apply for failing to comply.

All pages of this form need to be lodged, even if there is nothing to disclose on a particular page.

Amendments

If you need to amend this declaration, you can make amendments using Funding and disclosure online by visiting elections.nsw.gov.au/Funding-and-disclosure/Funding-and-disclosure-online.

Privacy

The NSW Electoral Commission is committed to protecting the privacy of the personal information it collects, manages and stores. The information collected on this form will be used by the NSW Electoral Commission to undertake its statutory and administrative functions relating to elections, public funding, donations disclosures and lobbying. Not supplying all the information requested may delay or prevent the processing of this form. The form is held by the NSW Electoral Commission and accessible by relevant staff and its contractors. If required or authorised by law, information on this form may be made available for public inspection. It may also be disclosed to other persons or entities if required or authorised by law. We may also use your contact details to send you information or reminders about your responsibilities in relation to elections or lobbying or to invite you to participate in surveys. You can find additional information in the NSW Electoral Commission's [Privacy Management Plan](#) concerning access to and correction of your personal information.

Please note that disclosures of political donations received and made and electoral expenditure incurred are published on the NSW Electoral Commission's website.

Documents

The following material must be lodged with this form if you have disclosed receiving any reportable political donations:

Copies of receipts and acknowledgments issued to donors who have made reportable political donations, and unused receipts.

To facilitate the audit you may provide copies of loan agreements/loan records shown in section 4 of this form.

Checklist

Official agent declaration signed

All relevant sections of this disclosure form completed

Disclosure period

Half-year: Date: to

Official agent declaration

This form must be signed by the **official agent**.

I, official agent for
OFFICIAL AGENT FULL NAME (AS ON THE ELECTORAL ROLL) ASSOCIATED ENTITY NAME

declare that all disclosures required to be made in relation to the half-yearly period have been made and are true and correct. I have used my best endeavours in preparing this disclosure declaration and understand that giving false or misleading information is a serious offence.



SIGNATURE OF OFFICIAL AGENT
(ELECTRONIC SIGNATURES ARE NOT ACCEPTED)

DATE

Section 1: Small political donations received (not at a fundraising function or venture)

Disclose here any small political donations received by the associated entity during this half-yearly period.

Small political donation for state campaign purposes

TOTAL NO. OF DONORS TOTAL VALUE

Small political donation for local government campaign purposes

TOTAL NO. OF DONORS TOTAL VALUE

Small political donation for administration purposes

TOTAL NO. OF DONORS TOTAL VALUE

TOTAL NO. OF ABOVE TOTAL VALUE OF ALL DONATIONS ABOVE

OFFICE USE ONLY

REGISTRATION NO. DATE RECEIVED PROCESSED BY FADMS DISCLOSURE RECORD NO. FILE NO.

Section 2: Reportable political donations received (not at a fundraising function or venture)

Disclose here any reportable political donations received in the half-yearly period (not at a fundraising function or venture). A reportable political donation is a donation of \$1,000 or more, or a donation of less than \$1,000 that, when aggregated with other donations made by the same donor to the same recipient in the financial year, total \$1,000 or more. Donations can be monetary or non-monetary (in-kind).

Payment date	Name of donor a. name of individual; b. registered business name of entity; c. name of unincorporated association and names of members of executive committee of the association; or d. title of trust fund or name of foundation and names of trustees of trust fund or foundation	Address of donor a. residential address of individual; b. registered official address of entity; c. address of members of executive committee of unincorporated association; or d. address of trustees of the fund or foundation	Business number (ABN/ACN/ other)	Receipt no.	Gift type (i.e. monetary/ non-monetary)	Purpose (i.e. State/ LG)	Donation amount/ value (\$)
					M/N		
					M/N		
					M/N		
					M/N		
					M/N		
					M/N		

If more space is required please complete and attach an additional page from the approved form.

Section 3: Donations received at a fundraising function or venture (continued)

Section 3C: Reportable political donations received at fundraising function(s) or venture(s)

Disclose here any reportable political donations received in the half-yearly period (at a fundraising function or venture). A reportable political donation is a donation of \$1,000 or more, or a donation of less than \$1,000 that, when aggregated with other donations made by the same donor to the same recipient in the financial year, total \$1,000 or more. Donations can be monetary or non-monetary (in-kind).

Payment date	Name of donor a. name of individual; b. registered business name of entity; c. name of unincorporated association and names of members of executive committee of the association; or d. title of trust fund or name of foundation and names of trustees of trust fund or foundation	Address of donor a. residential address of individual; b. registered official address of entity; c. address of members of executive committee of unincorporated association; or d. address of trustees of the fund or foundation	Business number (ABN/ACN/ other)	Receipt no.	Gift type (i.e. monetary/ non-monetary)	Purpose (i.e. State/ LG)	Description of function or venture (as detailed in Section 3A)	Donation amount/ value (\$)
					M/N			
					M/N			
					M/N			
					M/N			

If more space is required please complete and attach an additional page from the approved form.

Section 4: Reportable loans received

Disclose here any loans for \$1,000 or more, including multiple loans (of any value) from the same lender to the same recipient within the half-yearly period, which when combined, total \$1,000 or more. Credit card transactions are included as loans, and must be disclosed if they total \$1,000 or more from the same provider to the same recipient within the half-yearly period. Repayments on loans received should also be disclosed here.

Date loan received	Name of lender a. name of individual; b. registered business name of entity; c. name of unincorporated association and names of members of executive committee of the association; or d. title of trust fund or name of foundation and names of trustees of trust fund or foundation	Address of lender a. residential address of individual; b. registered official address of entity; c. address of members of executive committee of unincorporated association; or d. address of trustees of the fund or foundation	Business number (ABN/ACN/ other)	Term, conditions and repayments on loan (e.g. the interest rate, term of the loan and repayments on the principal of the loan not including payments of interest)	Loan amount (\$)
TOTAL					

If more space is required please complete and attach an additional page from the approved form.

Section 5: Small political donations made

Disclose here any political donations made during this half-yearly period to a NSW candidate, group of candidates, local government councillor, Member of Parliament, NSW party, third-party campaigner or associated entity. Annual or other subscription made to a NSW party for membership or affiliation fees of less than \$1,000 should be disclosed as small political donations made, unless when aggregated with other donations made to the NSW party in the financial year, total \$1,000 or more, the donations should be reported under Section 6.

TOTAL NUMBER OF RECIPIENTS OF SMALL DONATIONS MADE

TOTAL VALUE

Section 6: Reportable political donations made

Disclose here any reportable political donations made in the half-yearly period including any membership or affiliation fees paid to a NSW party. A reportable political donation is a donation of \$1,000 or more, or a donation of less than \$1,000 that, when aggregated with other donations made by the same donor to the same recipient in the financial year, total \$1,000 or more. Donations can be monetary or non-monetary (in-kind).

Payment date	Name of recipient (e.g. NSW party, elected member, candidate, group, third-party campaigner, or associated entity)	Receipt no.	Gift type (i.e. monetary/ non-monetary)	Purpose (i.e. State/ LG)	Donation amount/value (\$)
			M/N		
			M/N		
			M/N		
			M/N		
			M/N		
			M/N		
			M/N		
			M/N		
TOTAL					

If more space is required please complete and attach an additional page from the approved form.

Once you have completed all sections as required, please **lodge using the details at the bottom of this form.**